

**Gilboa Historical Society
Board of Directors
January 22, 2022**

There was no meeting in January 2022, due to foul weather and lack of a quorum.

**Gilboa Historical Society
Board of Directors
February 26, 2022**

The meeting was called to order at 11:04 a.m.

Present: Lee Hudson, Linda Karlsen, Christl Riedman, Val Riedman, Connie Ruehle, Gerry Stoner, Linda Stratigos; Nelta Miller

Discussions with Town board

Linda S and Lee discussed with the GHS board their February 16 meeting with Alicia Terry, who agreed with the changes on Lee's version of the lease and said she'd forward it to the Town attorney and then to the Town board members. She thought it described the future relationship between the town and GHS well.

Alicia also talked about developing a walking path between the Museum, the Cidery, and Nickerson's, and was positive, upbeat and excited about moving us forward. (There was concern about using the discontinued section of Stryker Road due to liability issues.)

Connie motioned to approve Linda's report; Linda K. seconded; passed.

Discussions related to construction

Prior to discussion with Rich Tate, Lee summarized Nick's proposed new addition:

"The 24' x 28' upper level will connect to the main building through the doorway in the fossil area currently used for disability access. The wraparound access ramp will be moved to east side.

The lower level should be accessible "from both outside and inside. This requires a driveway connection to the lower level and is something to be resolved."

This results in (1) an upper level of 672 sq. ft.; (2) a 10 ft. covered deck of 240 sq. ft.; (3) a ramp for disabled patrons (some covered by deck overhang); and (4) a lower level of 672 sq. ft.

The upper level will primarily be used as a meeting room and gallery, with entry from the Natural History museum. A small galley kitchen will accommodate refreshments/storage of serving items, and a sink. The walls can be used for special exhibits/art, etc., including clerestory windows along northwest side to allow for maximum wall space. Acoustics are important and the space will be hard-wired for sound system.

The lower level will primarily accommodate Special Collections/Collections Storage — space with quality utility, waterproof flooring (like the History Center),

a corner drain for dehumidifier, thermostat controlled as separate zone, and very good lighting.

Discussion included the following topics: (1) a lift or other economical elevator; (2) grant money for long-term maintenance; (3) whether access to the History Center basement would be directly from the new basement under the Gallery or via the current outside double doors; (4) office space would be retrofitted in the History Center basement; (5) as part of the new construction, adjustments to current structures would be made by the contractor — relocation or installation of smoke alarms and other warning systems; access to the attic above the Natural History museum; interior access to the bell mechanism to avoid the replacement of rope, etc. Suggestions needed from everyone.

Rich shared a sketch that he had received from Nick.

Rich volunteered to make a site inspection, work up a floor plan, site plat, and list of code requirements that would be relevant. He plans to get back with these materials and meet with the committee before the end of March.

Linda K moved to approve Rich's suggestions; Lee seconded; and the motion was passed.

President's report (Gerry)

Gerry reminded board members that no food should be left in the building as an attraction for rodents.

Gerry asked the board to send him ideas for inclusion in a Spring Newsletter.

Gerry handed out drafts of minutes for the General Meetings for November 17, 2021, and December 15, 2021.

The motion to approve the president's report was made by Christl; second by Connie; and passed by the board.

Treasurer's report (Linda S)

Linda S reported that with our financial history, we must upgrade our reporting from an E-Z tax report. This requires more accounting reports, so Linda has contracted with Anthony Manzanero, Tax Preparer/CPA to handle this work.

Linda presented the year-end profit-and-loss figures for 2021. While not a blockbuster year, we did have income in excess of budget, and expenses were kept within bounds.

Linda also presented the budget for 2022 (to be reviewed monthly to make sure we stay on the positive side of revenue), and a list of checks written.

Linda provided spreadsheets for January and February bills paid; the board did not meet in January. Both monthly reports follow.

Invoices approved by Board on January Bills

To	For	Amount	Check #	Date Paid	Notes
NYCON	Annual Dues	\$60.00	2290	21-Jan	
Mohawk	New Thermostat	\$312.87	2291	23-Jan	
Nelta	December	\$180.00	2293	12-Jan	
Amerigas	December 14 delivery	\$545.75	2294	12-Jan	
Generic Compositors	New Light sockets for pavilion	\$127.00	2295	12-Jan	reimburse Joe
Linda Stratigos	Travelers Building Insurance	\$860.00	2296	12-Jan	reimburse Linda
Schoharie Old Fort Museum	Donation?	\$60.00			?
MTC	phone/internet	\$59.00			
		\$2,204.62			

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 Invoices approved by Board on February 26, 2022 Bills

To	For	Amount	Notes	Check #	Date Paid
MTC	phone/internet	\$59.00		electronic	23-Feb
Amerigas	Propane	\$383.99		2296	13-Feb
Amerigas	Propane	\$551.87		2297	21-Feb
Town of Gilboa**	Mohawk reimbursement	\$514.87		2298	21-Feb
		\$1,450.73			
Total		\$2,960.46			

** Mohawk reimbursed us \$451.87 (they were supposed to have reimbursed the town) I deposited that check and then paid the Town \$514.87 for \$312.87 thermostat. \$139. the town paid which was not a bill but an estimate and then paid town \$63.00 for filters they'd paid for.

The motion to approve the Treasurer's report was made by Lee; second by Connie; and passed by the board.

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 4/20 General meeting
- 5/18 General meeting (John Duda on Personal Post Cards of 1900–1920)
- 6/12 Gilboafest, with visit from 1903 Road Rally
- 6/15 Shopping bag auction (recommend people to donate their crafts)
- 7/20 Field trip to the Rockland Cider Works — Upstate (“the Cidery”)
- 7/31 Psychic Fair I (rain date 8/7)
- 8/17 Ice Cream Social, with music by The FisherCats
- 9/11 Psychic Fair II (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/11 National Fossil Day
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (Tony VanGlad as auctioneer)

Gift Shop Committee (Nelta)

- *Budget*: There is money in the budget for 2022 to purchase new or replacement merchandise; Linda S and Nelta will aim at economic purchases and order appropriate quantities to avoid overstocks at year's end.
- *Gift shop committee*: Nelta plans to host a meeting of an expanded Gift Shop committee early in 2022.
- *Tee shirts*: While there are overstocks of some tees that are not selling, patrons and tour guides have asked for different tees. We need to research online companies for competitive pricing, for saleable products (100% cotton), and in quantities appropriate for our gift shop. Nelta is searching for on-demand printers of 100% cotton tees. (There was also discussion of cooperative T-shirts with really local venues — e.g., a Psychic Trail tee advertising Zadock Pratt and Gilboa Museums, NYPA, and Best House advertised on the back. However, this was considered to be an outreach effort more in tune with the Fundraising Committee and sold at psychic fairs or Gilboa Fest.
- *Silver Forest jewelry*: Nelta will remove these items and explore ways of returning them or remaindering them stock. They could possibly be used as items in the June Shopping Bag Auction.
- *Youth educational program*: Nelta wants to apply for another CREATE grant for youngsters.

The motion to approve Nelta's report was made by Lee; second by Connie; and passed by the board.

Membership Committee (Gerry)

The membership list for February was emailed to the board prior to the meeting.

New business

Dates for board meetings: While all current board members are retired, that may not always hold or be true for committee members. Shall we try moving meetings from Saturday mornings to the second Wednesday of the month at 1:30?

Adjournment: The meeting was adjourned at 1:55 p.m. (motion by Linda K; second by Connie).

Respectfully submitted,

Ellen Thorn

Based on notes from Gerry

**Gilboa Historical Society
Board of Directors
March 30, 2022**

The meeting was called to order at 11:04 a.m.

Present: Carolyn Brown, Lee Hudson, Linda Karlsen, Janette Reynolds, Christl Riedman, Val Riedman, Connie Ruehle, Gerry Stoner, Linda Stratigos

Discussions with Town board

Copies of the lease as approved by the Town Board were distributed for review and were approved with corrections, including needed easements defined on Schedule A, a typo, clarification of due cause, request for facility use policy, and two redundancies. The president was authorized to sign the contract with these corrections initialed for the Town Board's review.

The motion was made by Linda Stratigos, seconded by Linda Karlsen, and passed by the board.

Discussions related to construction

Rich Tait's proposal and notes (from February's meeting) were passed around, and problems with the existing facilities and the location of the handicap ramp were discussed. The motion was made to accept the proposal with the following contingencies:

1. Money for this proposal be in the treasury's construction fund;
2. Arrangements for the lease and eventual long-range ownership of the GHS facilities are in place;
3. Initial payment for the R. A. Tait, LLC proposal will be paid after at a joint meeting of our committee with Rich and the architect and after our concerns are discussed and resolved.

The motion was made by Linda S, seconded by Christl, and passed by the board.

President's report (Gerry)

The board determined that our meetings would be held on the fourth Wednesday of each month, at 2:30 in the afternoon in order to plan for the coming Town Board meeting.

The motion was made by Linda K., seconded by Val, and passed by the board.

Treasurer’s report (Linda S)

Linda presented the monthly bills to be paid. The motion to approve was made by Linda K, seconded by Val, and passed by the board.

Linda reported that she is discussing our accounting needs with BQ Accountants in Cobleskill, a firm used by the Stamford Library.

Linda also reported that Nickerson’s is developing a coupon book, which will offer advertising and discount opportunities to their patrons. The program would cost GHS \$25 for the advertising opportunity and we also agree that the booklet would offer a 10% discount coupon for purchases in our gift shop. The motion to approve was made by Caroline, seconded by Christl, and passed by the board.

Linda provided the account balances as follows:

- Checking = \$ 9,962.74
- Savings = \$ 77,156.20
- TriCounty = \$ 18,209.89
- Fundraising = \$ 2,257.68
- \$107,586.68

Invoices approved by Board on					
30-Mar-22					
March, 2022					
To	For	Amount	Notes	Check #	Date Paid
NYSEG		\$ 72.90			
MTC	Phone	\$ 58.89			
Amerigas	Propane March & April	\$ 1,231.22			
Linda Karlsen	Fundraising Expenses	\$ 207.34			
Tag Online	Web hosting	\$ 300.00			
Linda Stratigos	Bank boxes, paper, envelopes	\$ 68.64			
Total		\$ 1,938.99			
		716.35			
Amerigas	3111	2655.34			

The motion to approve was made by Linda K, seconded by Val, and passed by the board.

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 4/20 General meeting
- 5/18 General meeting (John Duda on Personal Post Cards of 1900–1920)
- 6/12 Gilboafest, with visit from 1903 Road Rally
- 6/15 Shopping bag auction (recommend people to donate their crafts)

- 7/20 Field trip to the Rockland Cider Works — Upstate (“the Cidery”)
- 7/31 Psychic Fair I (rain date 8/7)
- 8/17 Ice Cream Social, with music by The FisherCats
- 9/11 Psychic Fair II (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/11 National Fossil Day
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (Tony VanGlad as auctioneer)

Linda is waiting to hear from the Ghost Hunters about another reveal or Big Foot lecture.

The motion was made by Carolyn, seconded by Linda S, and passed by the board.

Gift Shop Committee (Nelta)

- *Budget*: There is money in the budget for 2022 to purchase new or replacement merchandise. Linda S, Gerry, and Nelta are working on a database that will combine recording of sales, maintaining inventory, and recommend purchasing orders and pricing.
- *Gift shop committee*: Nelta is planning a meeting to expand the Gift Shop committee early in 2022. She will have the training for the product recording, inventory, and sales projection system at that time.
- *Tee shirts*: Nelta is researching online companies for competitive pricing, quality, and flexible quantities. She is also working with Linda K on appropriate T-shirts in coordination with local venues (e.g., a Psychic Trail tee, Zadock Pratt Museum, NYPA, and Best House.
- *Silver Forest jewelry*: Nelta will remove these items and explore ways of returning them or remaindering them.

The motion to approve Nelta’s report was made by Carolyn; second by Linda S; and passed by the board.

Membership Committee (Gerry)

The membership list for March was sent to the board prior to the meeting.

	Mar	Feb
Total memberships	366	342
Total lifetime memberships †, ††	116	116
Total annual memberships *, **, ***	260	227
Total households	283	269
Total annual households	122	121
Total lifetime households	161	148

is up from

Gerry pointed out that each of these numbers is up from last month.

Adjournment: The meeting was adjourned at 1:55 p.m. (motion by Janette; second by Linda S).

Respectfully submitted,

Ellen Thorn

Based on notes from Gerry

**Gilboa Historical Society
Board of Directors
April 27, 2022**

The meeting was called to order at 2:39 p.m.

Present: Lee Hudson, Linda Karlsen, Janette Reynolds, Christl Riedman, Val Riedman, Connie Ruehle, Gerry Stoner, Linda Stratigos, Kristen Wyckoff; Nelta Miller

Discussions with Town board

Gerry had signed the Town's lease agreement on behalf of GHS with corrections initialed for Town Board review and passed it to Alicia after our last board meeting. We have not received any final approvals from the Town, although we expect all delay is related to health issues.

We told the Town that a GHS subcommittee has scheduled a meeting with Rich Tait and the architect regarding an addition for a gallery and meeting room on the museum in addition to remediating critical issues with the existing structure.

Discussions related to construction

We have not met with Rich Tate or with the architect, pending a signed lease agreement from the Town. Tate proposal accepted (motion by Gerry; second by Kristen) with the following contingencies: (1) Money for this proposal be in the treasury's construction fund; (2) Arrangements for the lease and eventual long-range ownership of the GHS facilities are in place; (3) Initial payment for the R. A. Tait LLC proposal to be paid after a joint meeting with our committee, Tait, and the architect to discuss and resolve our concerns.

President's report (Gerry)

Gerry reported that Nick Juried is to be honored by the Schoharie County Chamber of Commerce at a dinner at the Old Tater Barn in Central Bridge in May. Individuals are invited to attend. Lee brought the board up to date about the backgrounds to this gala and the Gilboa Historical Society, Gilboa Museum, and Tri-County *Historical Views* as a prime sponsor. Dottie Pickett, accepting the award for Nick, will use a 2 foot by 3 foot foam board panel that we made for the dedication of the Nicholas J. Juried History Center, which we will have framed (for less than \$50) and then properly displayed on the History Center wall.

The Rockland Cider Works Upstate requested our written support for a

permanent Farm Winery License. The board voted (motion by Kristen; second by Linda S) to endorse.

The motion to approve the president's report was made by Christl; second by Connie; and passed by the board.

Treasurer's report (Linda S)

Linda S presented the monthly bills to be paid.

Linda S reported she is expanding her quest for an accounting service.

Linda S has implemented our support of Nickerson's coupon book and will try to measure the advertising and discount return for the gift shop by physically attaching each coupon to the individual sales slips.

The motion to approve the Treasurer's report was made by Kristen; second by Linda K; and passed by the board.

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 5/18 General meeting (John Duda on Personal Post Cards of 1900–1920)
- 6/12 Gilboafest, with visit from 1903 Road Rally
- 6/15 Shopping bag auction (recommend people to donate their crafts)
- 7/20 Field trip to the Rockland Cider Works — Upstate (“the Cidery”)
- 7/31 Psychic Fair I (rain date 8/7)
- 8/17 Ice Cream Social, with music by The FisherCats
- 9/11 Psychic Fair II (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/11 National Fossil Day
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (Tony VanGlad as auctioneer)

The motion to approve the Fundraising report was made by Connie; second by Linda S; and passed by the board.

Gift Shop Committee (Nelta)

- *Tee shirts*: Nelta is searching for on-demand printers of 100% cotton tees.
- *Silver Forest jewelry* Nelta is planning a remainder sale of these items at Gilboa Fest (June 12) with final stock going into the Shopping Bag Auction on June 15.
- *Tour guides (volunteer and paid)*: Tour guides are scheduled to meet on May 6 at 4:30. Nelta expects about 12 volunteers and probably 6 to 8 paid tour guides who are likely to be students. The hourly pay is \$10 with 15 minutes to prepare and another 15 minutes to close the museum for the day. Thus we anticipate it costing \$50 per guide per day.

- *Tour guide training*: May 26 at 4:30 for role playing of greeting first-time and experienced patrons; salient introductions for each museum area; recording of all sales; promoting membership in GHS; improving tour guide operations (including debugging information in the tour guide manual); and making sure each patron leaves with a parting gift.
- *Record keeping*: The Tour guide manual will be fully operational by the Memorial Day weekend opening of the museum and gift shop. This includes the database and structure for keeping records.

The motion to approve Nelta's report was made by Christl; second by Kristen; and passed by the board.

Membership Committee (Gerry)

The membership list for March was sent to the board and a copy was placed in the Tour Guide book.

Adjournment: The meeting was adjourned at 4:43 p.m. (motion by Val; second by Linda S).

Respectfully submitted,

Ellen Thorn

Based on notes from Gerry

Gilboa Historical Society
Board of Directors
May 25, 2022

The meeting was called to order at 3:11 p.m.

Present: Carolyn Brown, Lee Hudson, Janette Reynolds, Christl Riedman, Val Riedman Gerry Stoner, Linda Stratigos, Kristen Wyckoff

Excused: Linda Karlsen, Rena Kosersky, Connie Ruehle; Nelta Miller

President's report (Gerry)

Gerry reported that he sends out an agenda and notes to board members and asks that he receive feedback of corrections so that there are no lingering misunderstandings and that board members share a common set of goals.

Rockland Cider Works: Gerry received a note from Elisabeth Van Houten, thanking GHS for a letter in support of the cidery in Gilboa, which they'll add to the collection of "the 100+ others" that they received and submitted to support the cidery operation on Stryker Road. She also reported that they plan to hold an occasional "donation-based yoga" session at the cidery and will pledge a portion of the donation to select a local organization; GHS has been selected as the May 29, 2022, recipient.

Treasurer's report (Linda S)

Linda S provided a report of expenses and income covering the period from January 1, 2022, through May 21, 2022, which includes columns for both Actual and Budget. The spreadsheet appears on the following page.

In addition, Linda S provided a report of the Nick Juried account, which lists:

- income on April 22, 2022, of \$100,000;
- expense on May 20, 2022, of \$7,750, identified as 1/2 architect contract;
- a balance of \$92,250.

Further, Linda S provided a final report describing the 2021 Budget against the 2021 Actual and the 2022 Budget. This spreadsheet appears following the year-to-date report.

Approval of Treasurer's report (motion by Kristen; second by Lee)

Year-to-date, January 1, 2022, to May 21, 2022, Actual; Budget; and % of Budget

Expense:	Jan 1, 2022 to May 21 2022	Budget	% of Budget
MTC	291.25	720	0.40
NYSEG	257.78	1000	0.26
Amerigas **	3,392	3500	0.97
Mohawk	514.87	484	1.06
Office supplies	126	200	0.63
Website	300	1200	0.25
Board Insurance	860	845	1.02
Fundraising	207	0	2.00
Speakers	200	1000	0.20
Building Maintenance	127	800	0.16
Advertising	25	1800	0.01
Sales Tax	280	0	
Assistant Director	180	3000	0.06
NYCON	60	220	0.27
Total	6,820.90	14,769.00	0.46
Income:			
January Auction & Dues	985		
Dues	507		
Dues	255		
Town	1500		
	3,247.00		
**			
December charge Amerigas	389		
GT Amerigas	\$3,781.00		
Profit/Loss	(3,039.90)		

2021 Actuals and 2022 Budget			
Income	2021 Budget	2021 Actuals	2022 Budget
Dues	5,200	7,256	7,000
Donations	7,000	2,533	2,500
Merchandise Sales	7,000	4,779	7,000
Fundraising	3,000	5,657	4,000
Juried Grants* <i>RESTRICTED FOR MERCHANDISE</i>		4,527	5,473
Town of Gilboa	2,500	1,500	1,500
O'Connor Grant/ Greene County			
Total Income	24,700	26,252	27,473
<i>*Balance Juried Merch grant going into 2022 is \$5,473</i>			
Expenses	2021 Budget	2021 Actual	2022 Budget
MTC	720	718	720
Post Office	500	207	250
Amerigas	2,500	3360	3,500
Mohawk service contract		169	169
Mohawk repairs			315
Board Insurance	850	845	845
Museum Insurance	850	860	860
Tri County	1,500	2,011	1,500
Merchandise	2,000	4,527	5,473
Advertsing	2,500	1,818	1,800
Newsletter	800	372	400
Newsletter/promotion Postage		102	100
Docents	3,000	2,600	2,600
Assistant Director	3,000	2,058	3,000
Fred's septic handicap port o	650	243	400
NYSEG	600	1,036	1,000
Computer Equipment	250	-	-
Website	750	1,115	1,200
Misc	400	425	500
Speakers, excluding grant	1,000	896	1,000
<i>Scholarships/ Food Baskets</i>	<i>1,500</i>	<i>408</i>	<i>1,900</i>
CPA	450	-	500
Raffle Printing	-	920	920
Chairs	-	415	-
Property Maintenance		807	800
Supplies		191	200
Memberships		220	220
Sub total Expenses	23,820	26,103	30,172
Over/Under	880	149	(2,699)
Monthly Expense	1,985	\$ 2,175	\$ 2,514

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 6/12 Gilboafest, with visit from 1903 Road Rally
- 6/15 Shopping bag auction
- 7/20 Field trip to the Rockland Cider Works — Upstate (“the Cidery”)
- 7/31 Psychic Fair I (rain date 8/7)
- 8/17 Ice Cream Social, with music by The FisherCats
- 9/11 Psychic Fair II (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/11 National Fossil Day
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (Tony VanGlad to be auctioneer)

Approval of Fundraising report (motion by Janette; second by Carolyn)

Gift Shop Committee (Nelta)

A big effort is being made this season to track gift shop inventory, so we will know specifically when and what to reorder and stock. We will also track costs of items we purchase and amounts collected on items we sell. We will try to remainder Silver Forest jewelry and purchase more fossil and mineral items.

Fossil Day activities: Janet Orlando will get in touch with Steve Tomecek, the Dirtmeister, to see what arrangements can be made for a visit around Fossil Day in October. Janet has contact information.

Facilities Committee (Gerry, Val, Mike, Vincent Acocella)

Membership Committee (Gerry)

The membership for	May	April
Total memberships	366	342
Lifetime memberships †, †	116	116
Annual memberships *, **, ***	260	227
Total households	283	269
Lifetime households	161	148
Annual households	122	122

Educational programs (Kristen)

Finance Committee (Linda S)

Publications Committee (Gerry, Lee)

Policy Committee (Linda S)

Collection Management (Rena)

Displays and Exhibitions Committee (Gerry, Lee, Marianne, Kristen, Linda K)

Grant-writing Committee (Linda K, Nelta)

Nominating Committee (Linda K, Connie)

Refreshments Committee (Janette)

Marketing Committee

The meeting was adjourned at 4:20 p.m. (motion by Janette; second by Kristen).

Respectfully submitted,

Ellen Thorn

Based on notes from Gerry

**Gilboa Historical Society
Board of Directors
June 22, 2022**

The meeting was called to order at 2:37 p.m.

Present: Linda Karlsen, Christl Riedman, Val Riedman, Connie Ruehle, Gerry Stoner, Linda Stratigos

Absent: Lee Hudson, Rena Kosersky, Janette Reynolds, Kristen Wyckoff; Nelta Miller

President's report (Gerry)

Resignation: Carolyn Brown resigned from the board. A resolution of appreciation was proposed, citing Carolyn's long history with GHS and for her contributions to the board (motion by Linda S; second by Christl).

New board member: Ellen Thorn was proposed to serve on the board (motion by Linda S; second by Linda K). This motion was approved unanimously.

Architect plans: Linda S and Gerry reported on their discussions with Rich Tait and Lee R. Marigliano. The board approved (motion by Linda S; second by Gerry) to accept the proposal to develop plans with Rich Tait and Marigliano's Delhi office.

There's some concern about the need to expand the easements for access of construction equipment.

Long trail: Andy Garrison of the Long Trail is working on a proposal to reroute via the discontinued portion of Old Stryker Road for about 750 feet, then up an abandoned trail to the rear of the museum, and along the dead-end portion of Stryker Road near the Cidery and to Nickerson's Campground.

Treasurer's report (Linda S)

Linda S provided the board with details of the current financial picture.

Approval of Treasurer's report (motion by Christl; second by Connie)

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 6/12 Gilboafest, with visit from 1903 Road Rally
- 6/15 Shopping bag auction
- 7/20 Field trip to the Rockland Cider Works — Upstate ("the Cidery")
- 7/31 Psychic Fair I (rain date 8/7)

- 8/17 Ice Cream Social, with music by The FisherCats
- 9/11 Psychic Fair II (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/11 National Fossil Day
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (moved up a week earlier in December)

We are reminded that Town property is dry and that we must enforce this law.

Linda K would like a donation box installed near the corner of the Gift Shop nearest the bathroom. The board approved a purchase at under \$100 (motion by Gerry; second by Linda S).

It was suggested that the board set summer hours for meetings at 7 to 9 p.m. and winter hours at 6 to 8 p.m. (motion by Linda S; second by Linda K).

Approval of Fundraising report (motion by Gerry; second by Christl)

Gift Shop Committee (Nelta)

Tour guides have been very busy. Sales are up and we get between 25 and 50 plus visitors a day. We should prepare a roster of people likely to be available who could help out at unexpectedly busy times.

Minerals and books are big sellers. Janet Orlando agreed to verify all the mineral signs in the maroon case and has been given a copy of them for accuracy and completeness.

Fossil Day activities: For National Fossil Day, this year October 12, Gerry and Janet Orlando are working with me to arrange for the Dirtmeister to visit. Janet has contact information. We should get in touch with the school if we want help from them to arrange for students to visit.

Approval of Gift Shop report (motion by Linda S; second by Linda K)

Facilities Committee (Gerry, Val, Mike, Vincent Acocella)

We need appropriate equipment to replace light bulbs, especially in the History Center cathedral ceiling.

We should explore replacement of the security camera setup.

Membership Committee (Gerry)

The membership for in	May	June
Total memberships	353	351
Lifetime memberships †, †	116	116
Annual memberships *, **, ***	237	235

Total households	274	274
Lifetime households	152	152
Annual households	122	122

Approval of Membership report (motion by Linda S; second by Christl)

Educational programs (Kristen)

Finance Committee (Linda S)

Publications Committee (Gerry, Lee)

Policy Committee (Linda S)

Collection Management (Rena)

Displays and Exhibitions Committee (Gerry, Lee, Marianne, Kristen, Linda K)

Grant-writing Committee (Linda K, Nelta)

Nominating Committee (Linda K, Connie)

Refreshments Committee (Janette)

Marketing Committee

The meeting was adjourned at 4:30 p.m. (motion by Linda K; second by Linda S).

Respectfully submitted,

Ellen Thorn

Based on notes from Gerry

Gilboa Historical Society
Board of Directors
July 27, 2022

The meeting was called to order at 2:38 p.m.

Present: Lee Hudson, Linda Karlsen, Christl Riedman, Val Riedman, Gerry Stoner, Linda Stratigos, Ellen Thorn, Kristen Wyckoff

Absent: Rena Kosersky, Nelta Miller, Janette Reynolds, Connie Ruehle

President's report (Gerry)

In connection with the Town board

The Property: The Town hired Steve Sibbern to survey the land likely to be involved in rental or sale to the Society. While we wait for Steve Sibbern to schedule the Town's mapping project, Gerry met with the Planning Board, which is supposed to meet only with property owners (which currently excludes the Historical Society) to see if they'd possibly have a problem with a subdivision.

The Society also has spoken with attorney Mike West, who will represent GHS when the two boards have generally reached agreement. After general agreement, a public hearing would have to be held before any progress can be made.

Access to the museum facilities and parking on the Highway Department's drive seem to be the current major roadblocks. Our patrons need space for school buses, convenient access for seniors, and level parking space for all patrons. Construction equipment access and well drilling might be negotiated with a short-term lease and specific insurance.

Use of Town's facilities: Gerry reported a slap on the wrist from the Town: a Facilities Use Form for the Psychic Fair was not filed with the Town before the July 6 Town Board meeting.

Any major activity on Town property used by GHS (more than about 20 people) has to have a Facilities Use Form approved by the Town *before* the event can be held. Copies of the form are available and must be completed and submitted at least before the first of the month, in time for Town Board review and approval at its meeting on the first Wednesday of the month.

Architecture plans: We're expecting a revised set of plans from Chase Barber, the architect from Lee R. Marigliano's Delhi office for Rich Tate. Tate worked on building the History Center addition in 2016.

Resolution of appreciation for Carolyn Brown: With Carolyn's resignation, a resolution of appreciation should be prepared and passed, thanking her for her charter membership, interest, and support in the GHS; and for her lifelong beneficial impact on our community.

New board member: We welcome GHS lifetime member Ellen Thorn to serve on the board. She has many years of recording history for other local nonprofits, including the Stamford Library and the Middleburgh Historical Society, as well as organizational skills that will ease the tracking of details.

Approval of President's report (motion by Lee; second by Kristen)

Treasurer's report (Linda S)

Invoices approved by Board on 7/27					
July	July 27, 2022				
To	For	Amount	Notes	Check #	Date Paid
Rich Tait	second half architect's fees	\$ 7,750		2118	27-Jul
NYSEG	6/23-7/23	\$ 38.31		elect	23-Jul
MTC	6/23-7/23	\$ 60.02		elect	23-Jul
Decker Advertsing	Ad County Shopper	\$ 130.00		2119	27-Jul
Generic INV #83100	Catskill Fossil Forest printing	\$ 1,533.79		2120	27-Jul
Generic INV # 83101	Lite bulb changer	\$ 29.99		2021	27-Jul
Generic INV#83102	Donation Box	\$ 8.98		2022	27-Jul
Generic INV# 83103	Scanning arch. Materials	\$ 189		2023	27-Jul
Generic INV#83104	Music field trip	\$ 350		2028	27-Jul
Generic INV # 83105	Frame for Juried Chamber	\$ 47.99		2024	27-Jul
Generic INV#83106	Lite Bulbs	\$ 15.29		2025	27-Jul
A Time and Place	Ad	\$ 100.00		2026	27-Jul
Kristen Wyckoff, credit card charge	Fossil Age Minerals	\$ 221.50		2027	27-Jul
Christl Riedman	Receipt Books	\$ 25.89		2129	27-Jul
Waterford Publishing	Trifolds	\$ 113.20		2130	27-Jul
Fred's Septic	port a potty	\$ 165.00		2131	27-Jul
Total		\$ 10,778.96			
Checking Opening Balance		20,681			
These payments		10,779			
Balance		9,902			
Savings		79,697	84,500	Nicks	164,197 total
Fundraising		2,257			
Tri County		15,962			
Total		107,818.04			

Approval of Treasurer's report (motion by Kristen; second by Gerry)

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 7/31 Psychic Fair (rain date 8/7)
- 8/17 Ice Cream Social, with music by The FisherCats
- 9/11 Psychic Fair (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (moved up a week earlier in December)

The field trip to Rockland Cider Works — Upstate ("the Cidery") on July 20 had 16 of us attend from GHS. Arrangements and interface with Elisabeth and Delana on the particulars were great.

We are reminded that Town property is dry and that we must enforce this law.

The donation box has been installed as recommended near the corner of the Gift Shop nearest the bathroom; and at less than the estimated cost of \$98.30.

The 50-50 Raffle is proceeding well. Gerry will supply two donation cans for use outdoors during the Ice Cream Social.

It had been suggested that we set summer hours for meetings as 7 to 9 p.m.; and winter hours as 6 to 8 p.m. This could be considered for future board discussion.

Approval of Fundraising report (motion by Christl; second by Kristen)

Finance Committee (Linda S)

Membership Committee (Gerry)

The membership for in	June	July
Total memberships	351	362
Lifetime memberships †, †	116	116
Annual memberships *, **, ***	235	246
Total households	274	280
Lifetime households	152	158
Annual households	122	122

Facilities Committee (Gerry, Val, Mike, Vincent Acocella)

We have equipment to replace lightbulbs, even those with housing on the History Center cathedral ceiling.

Educational Committee (Kristen)

Publications Committee (Gerry, Lee)

Fossil book: Stein, Hernick, and Mannolino's book, *The Catskill Fossil Forest*, has sold about 60% of its first printing. To-date income covers the entire cost of manufacturing. The profit this year will be about \$1,000, based on 40 books @ \$30 per book, less membership and marketing discounts.

We have kept the list price low on this book (at \$30) despite its high unit cost and its short length, because our prime goal is to maximize market penetration (i.e., sell a lot of books) rather than emphasize profit. GHS has recouped the entire cost of its publication already — and all revenues now are purely profit.

As the authors have donated all royalties to the Society, Gerry intends to send the authors a royalty statement at the end of each year based on 15% net price, so they can claim the amount as a donation for tax purposes.

Gerry asked the board to grant GHS lifetime membership to the three coauthors (motion by Linda K; second by Kristen).

Newsletter: Gerry hopes to get a newsletter ready for distribution this fall.

Approval of Publications report (motion by Linda; second by Christl).

Public Relations Committee

Policy Committee (Linda S)

Collection Management (Rena)

Gift Shop Committee (Christl)

Displays and Exhibitions Committee (Gerry, Lee, Marianne, Kristen, Linda K)

Grant-writing Committee (Linda K, Nelta)

Nominating Committee (Linda K, Connie)

Refreshments Committee (Janette)

Marketing Committee

New business

Plaques: Kristen reported that Linda Newerla is checking on sources and prices of plaques and will be order new or replacement plaques.

Fire alarm hammer: Kristen will follow up with Carolyn Brown regarding a hammer for the fire alarm ring outside the fossil shed.

The meeting was adjourned at 4:05 p.m. (motion by Kristen; second by Christl).

Respectfully submitted,

Ellen Thorn
Board Secretary

**Gilboa Historical Society
Board of Directors
August 24, 2022**

The meeting was called to order at 2:45 p.m.

Present: Linda Karlsen, Christl Riedman, Val Riedman, Connie Ruehle, Gerry Stoner, Ellen Thorn, Kristen Wyckoff

Absent: Lee Hudson, Rena Kosersky, Nelta Miller, Janette Reynolds, Linda Stratigos

President's report (Gerry)

In connection with the Town board

Parking and access: If we can get parking and access compatible with past years, we should press for a signoff on these and all other open questions regarding property for the museum.

Comprehensive Plan: We must get people out to the regular Town board meeting on September 7, starting at 6 p.m. Public hearing on the Comprehensive Plan begins at 7 p.m. The goal is to press for oral or written support for the Gilboa Museum, Juried History Center, and Dorothy Cox Juried Pavilion as essential attractions for the Town of Gilboa.

Approval of President's report (motion by Linda K; second by Val)

Treasurer's report (Linda S)

- Gift shop sales are up slightly from last year, \$2,466, both cash and credit, tax not included
- Donations from box in museum are \$984, up triple
- Bookkeeper: Linda cannot continue all the tasks currently required; hiring a bookkeeper is essential
- Linda gave Nelta her P.O. Box key to pick up Juried's check for \$100,000, and deposit it in NBT in Grand Gorge into the Savings account ending in 3502.
- Invoices: Spreadsheet for invoices approved by board on August 24 is attached

Invoices approved by Board on 8/24					
August					
To	For	Amount	Notes	Check #	Date Paid
The Cidery	Scholarships?	\$ 3,000		2134	22-Aug
Linda Stratigos	Printer ink, paper	\$ 84.69		2135	25-Aug
Generic Compositors	Ice Cream Social Expenses	\$ 839.10		2136	25-Aug
Daily Star	Ad Upstate Life	\$ 219.00		2137	25-Aug
MTC	Internet/phone	\$ 60.02		electronic	23-Aug
NYSEG	Power	\$ 55.95		electronic	21-Aug
Fred's Septic	Porta Potty	\$ 165.00		2138	25-Aug
Total expense for August		\$ 4,423.76			
Opening Balance Checking 8/1	\$ 21,028				
Balance 8/23	\$ 13,200	\$7500 to Rich Tait			
Opening Savings 8/1	\$ 164,197				
Savings Balance 8/23	\$ 364,212	284,500 for building			
Our Balance	\$ 79,712				
Opening Fundraising 8/1	\$ 2,257				
Deposits	\$ 1,154				
Balance	\$ 3,411				
Opening Tri County 8/1	\$ 15,962				
Blance 8/23	\$ 16,358				

Approval of Treasurer’s report (motion by Gerry; second by Christl).

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 9/11 Psychic Fair (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (moved up a week earlier in December)
- Date to come: Ghost Hunters or Big Foot lecture

For the summer of 2023, we plan to hold a Gilboafest in June, a Psychic Fair in July, and an Ice Cream Social in August.

Approval of Fundraising report: motion by Christl; second by Val

Gift Shop Committee (Nelta)

Staffing: Tour guides have been very busy. Sales are up and visitors are between 25 and 50+ a day. Connie Bates reported 55 people with only herself and Janette present! We should prepare a roster of possible docents who can be called at the last minute to work when we have more visitors than anticipated.

Tour guides need more “Daily evaluation” sheets. Gerry will provide.

Inventory: Minerals and books are big sale items. More minerals have just been ordered.

Nelta gave Janet Orlando a copy of all the fossil identification signs for items for sale to review for accuracy and to fill in missing information as possible. Janet's efforts should be acknowledged.

National Fossil Day, October 11, 2023: Nelta will work with Gerry, Janet, and possibly The Dirtmeister to create kid-focused fossil activities for a Fossil Day event. We should plan with the school to have an event at the museum to celebrate National Fossil Day or arrange a celebration for the whole community.

Approval of Gift shop report (motion by Gerry; second by Christl)

Finance Committee (Linda S)

Membership Committee (Gerry)

The membership for YTD in	July	Aug
Total memberships	362	365
Lifetime memberships †, †	116	116
Annual memberships *, **, ***	246	249
Total households	280	281
Lifetime households	158	159
Annual households	122	122

Facilities Committee (Gerry, Val, Mike, Vincent Acocella)

- Gerry will work with Mike Shiffer on the security cameras

Educational Committee (Kristen)

- Kristen reported on a field trip to the Cairo fossil site with the Rochester people, who then came to the Gilboa site
- Kristen also has several school tours scheduled

Publications Committee (Gerry, Lee)

- In Lee's absence, Ellen reported on the progress of the Fall issue of *Catskill Tri-County Historical Views*: most of the content is in and is being edited. It is still on schedule for a November appearance.
- Gerry hopes to get a newsletter ready for distribution this fall.
- Gerry proposed that the three authors of the Stein fossil book (Bill Stein, Linda Hernick, and Frank Mannolino) be granted membership in return for gifting their royalties to the Society (motion by Linda K; second by Val)

Public Relations Committee

Policy Committee (Linda S)

- Linda and Gerry will provide the revised bylaw recommendation for Society members to vote on at the September General membership meeting.

Collection Management (Rena)**Gift Shop Committee (Christl)****Displays and Exhibitions Committee (Gerry, Lee, Marianne, Kristen, Linda K)**

- *New exhibits in the works*: include redoing the natural history wall and including the 3D fossil print; an exhibit entitled "Village Highlights"; an exhibit of the cash drawer from the display case along with some early money; items from a Parlman christening and other family items
- New typewriter ribbon for the children's activity area will be purchased and installed by Gerry

Grant-writing Committee (Linda K, Nelta)

- Linda will attend the CREATE workshop in Schoharie so that we can apply for funding an art education program.

Nominating Committee (Linda K, Connie)**Refreshments Committee (Janette)****Marketing Committee****Old business**

- Letter of appreciation to Carolyn Brown: Christl reported she sent a resolution from the board

The meetings adjourned at 4:30 p.m.; motion by Linda; second by Connie

Respectfully submitted,

Ellen Thorn
Board Secretary

**Gilboa Historical Society
Board of Directors
September 28, 2022**

The meeting was called to order at 2:35 p.m.

Present: Lee Hudson, Linda Karlsen, Christl Riedman, Val Riedman, Connie Ruehle, Gerry Stoner, Linda Stratigos, Ellen Thorn, Kristen Wyckoff (left 3:30)

Absent: Rena Kosersky, Nelta Miller, Janette Reynolds

President's report (Gerry)

Town board: The Town board passed a resolution prohibiting capital improvements and no construction until the property is leased or sold.

The Town board confirmed that there have been no updates incorporated into the Comprehensive Plan. The Public Hearing will remain open until the October Town board meeting, after which the Town board will consider all feedback it has received and incorporate into the Plan that which it wants to include into the updated Plan it will adopt.

Kristen said she will call Steve Sibbern to ask for a copy of the survey.

The board agreed (motion by Lee; second by Kristen) that Kristen will contact New York Council of Nonprofits for attorney referral. NYCON "helps nonprofits build their capacity for growth and community impact."

Bylaws: Changes to the bylaws were presented to the membership at the General meeting on September 21, 2022, and were passed. A copy of the revised bylaws are appended to these minutes.

Directors: Gerry listed board members voted onto the board and when their current terms expire:

- 2022: Lee, Rena, and Connie
- 2023: Christl, Gerry, Linda S
- 2024: Linda K, Val, Ellen

Two additional positions serve on the board:

- Town Historian, currently Janette
- Past president, currently Kristen

Approval of President's report (motion by Linda K; second by Kristen)

Treasurer’s report (Linda S)

We will look for a replacement for Fred’s Septic next year.

Approval of Treasurer’s report (motion by Gerry; second by Linda K)

Invoices approved by Board on 9/28/22						
September						
To	For	Amount	Notes	Check #	Date Paid	
Nelta Miller	August & September		\$720.00		2139	29-Sep
Nelta Miller	Post Office	\$	23.16		2140	29-Sep
Fred's Septic	September	\$	165			
Generic Compositors	Anti Rent Book Gift Shop	\$	21.00			
MTC	Internet/Phone	\$	60.02	Digital		
NYSEG	Electric	\$	60.61	Digital		
Catskill Mtn. Guide	August and Sept. Ads	\$	250.00			
Gardens by Trista	Garden Maintenance	\$	885.00			
<i>Generic</i>	<i>2.5 perches</i>	<i>7200</i>	<i>\$2,184.79</i>			
			<i>\$2,384.79</i>			
Opening Balance Checking 8/1	\$	12,155				
Our Savings	\$	79,234				
Fundraising	\$	3,977				
Total	\$	95,366				
Construction Fund	\$	397,000				
Trii County	\$	9,863				

Nominating Committee (Linda K, Kristen)

Lee and Connie, both present at the board meeting, agreed to run for another term. Gerry will contact Rena about running again in October. Additional possible candidates include Cynthia Madsen, Marianne Neuber, Mike Shiffer.

Gift Shop Committee (Christl)

- The board voted (motion by Kristen; second by Lee) to have Kristen spend up to \$200 to order fossil jewelry for the gift shop.
- We’ve needed to place a new order for the Stein et al.: *The Catskill Fossil Forest*.

Fundraising Committee (Linda K)

We need a list of upcoming events and activities for the coming year so we can (1) plan ahead to apply for CREATE, O’Connor, and other grants; and (2) assign directors to head up projects to avoid missed deadlines and to provide status reports. The activities should be imposed onto a working calendar. Ellen will draft.

Upcoming activities and meetings:

- 10/19 General meeting
- 10/21 Deadline for plans and pieces of Seasonal Lottery
- 11/13 Holiday Fair
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (moved up a week earlier in December)
- Date to come: Ghost Hunters or Big Foot lecture

Linda K will attend the CREATE workshop on October 5; attendance is required if we are to apply for a grant. We're hoping to get an art grant for encouraging two-foot squares to be painted similar to quilt squares to be auctioned off and hung around town. These will be a project for young adults to create and share with the community, and a fundraiser for the society.

Approval of Fundraising report (motion by Gerry; second by Ellen)

Finance Committee (Linda S)

Membership Committee (Gerry)

The membership for YTD in	Aug	Sept
Total memberships	365	354
Lifetime memberships †, †	116	117
Annual memberships *, **, ***	249	237
Total households	281	269
Lifetime households	159	146
Annual households	122	123

Facilities Committee (Gerry, Val, Mike, Vincent)

We're concerned about people getting safely to their cars outside the museum area after meetings, especially when there is a lack of lighting. When we have events in the museum that are affected by sunset, we'll turn on all the pavilion lighting, not just the motion detectors at the eaves, to help people on their way.

Educational Committee (Kristen)

Publications Committee (Gerry, Lee)

Public Relations Committee

Policy Committee (Linda S)

Collection Management (Rena)

Displays and Exhibitions Committee (Gerry, Lee, Marianne, Kristen, Linda K)

Grant-writing Committee (Linda K, Nelta)

Refreshments Committee (Janette)

Marketing Committee

Adjournment: The meetings adjourned at 4:00 p.m. (motion by Linda K; second by Linda S)

Respectfully submitted,

Ellen Thorn
Board Secretary

**Gilboa Historical Society
Board of Directors
October 26, 2022**

The meeting was called to order at 2:32 p.m.

Present: Lee Hudson, Linda Karlsen, Christl Riedman, Val Riedman, Connie Ruehle, Mike Shiffer, Gerry Stoner, Linda Stratigos, Ellen Thorn, Kristen Wyckoff

Absent: Nelta Miller, Janette Reynolds

President's report (Gerry)

Board election 2022: Gerry reported that at the General meeting of the Society on October 22, 2022, members voted to seat Lee, Connie, and Mike for three-year terms, effective at the close of business of that General meeting and continuing until the end of the business portion of the October 2025 General meeting.

Future board elections: Elected board members whose terms expire in October 2023 are Christl, Gerry, and Linda S; in October 2024 are Linda K, Val, and Ellen; and in October 2025 and Lee, Connie, and Mike. Two additional positions serve the board: Town Historian, currently Janette; and Past president, currently Kristen.

Election of board officers: The board voted to retain three current officers and to have Mike become vice president until he replaces Linda as treasurer in the spring. Effective at the end of this meeting, the officers are: President: Gerry; Vice President: Mike; Treasurer: Linda S; and Secretary: Ellen).

Approval of President's report (motion by Kristen; second by Linda K)

Treasurer's report (Linda S)

Teresa Castle, a bookkeeper in Gilboa, was hired to help with financial recordkeeping and taxes. Castle will report to the Treasurer and help track financials and reconcile accounts. In January 2023, she'll begin filing GHS sales tax and 1099s, at a cost of \$590. She will charge \$35 a month to reconcile our accounts (motion by Kristen; second by Linda K).

Linda will see that Castle receives the Square data used to track gift shop sales.

Mike will take over duties of the Treasurer in March. He'll begin becoming familiar with the Society accounts in the coming months.

Linda supplied a spreadsheet, attached, of board-approved invoices, along with a summary of balances for each of the accounts: Checking; Savings; Fundraising; Construction; and *Catskill Tri-County Historical Views*.

Kristen followed up on end-of-season removal of the porta-potty; to save fuel, Fred's will pick it up on October 31. We will look for a replacement for Fred's Septic handicap unit next year.

Invoices approved by Board on 10/26/22				
October				
Ck Date	Check #	Paid to:	Amount	Notes:
10/27/22	2146	Judi Jarris	60	shop merch. Drums
10/27/22	2147	Fred's Septic	165	port a potty
10/23/22	digital	MTC	59.95	Phone/internet
10/26/22	digital	NYSEG	61.9	Power
28-Oct	2148	Linda Karlsen	49.11	materials for shopping bag auction
Total			395.96	
Opening Balance Checking 8/1			\$ 10,581	
Our Savings			\$ 76,271	
Fundraising			\$ 3,996	
Total			\$ 90,848	
Construction Fund			\$ 397,000	
Trii County			\$ 10,622	

Approval of Treasurer’s report (motion by Kristen; second by Connie)

Secretary’s report (Ellen)

Ellen is catching up on preparing minutes of each monthly board meeting and will be sending them around electronically, posting them to our website, and providing printed copies for those who request them.

Ellen will also be drafting and distributing a working calendar for frequent updating.

Approval of Secretary’s report (motion by Mike; second by Linda K)

Fundraising report (Linda K)

CREATE Grant: Linda K attended the CREATE workshop on October 5; workshop attendance is required to apply for a grant. We’re hoping to get a grant for musical performances and one grant for encouraging the painting of two-foot squares similar to quilt squares to be auctioned off and hung around town. (This will be a project for young adults to create and share with the community, and can serve as a fundraiser for the society).

Upcoming activities and programs:

- 11/13 Holiday Fair
- 11/16 Members meeting and program
- 12/14 Raffle & Bottle Auction (moved up a week earlier in December)
- Date to come: Ghost Hunters or Big Foot lecture

Approval of Fundraising report (motion by Ellen; second by Gerry)

Museum Committee

At this meeting, board members talked about revitalizing a museum committee.

At one point historically, there was a Museum Committee, led by a Museum Director (instead of a committee chair), who was responsible for (a) all exhibits and displays; (b) facilities maintenance; (c) tour guide training, scheduling, and supervision; and (d) gift shop purchasing, sales, income, and inventory. This yielded to hiring a part-time paid Assistant Director and creating more reasonable subgroups of tasks. With recent expansion of the gift shop, the programs and events offered, the length of the open season, and our intent to further expand our facilities, it's reasonable to continue to reallocate some tasks and responsibilities.

It makes sense for a museum committee to plan and execute tasks involving the displays and to hone the schedule for the revolving exhibits. It's reasonable for physical plant issues and tasks to be delegated to a group attending to facilities management. The gift shop is located both in the museum building and on the web; does it also need to be supervised by a dedicated group?

Since these activities were reported on separately, I've addressed these as separate subgroups. Further discussion and identification of standing committees should probably be taken up at a future board meeting or perhaps by a Policy committee.

Displays and Exhibits (Gerry, Lee, Marianne, Kristen, Linda K)

The committee is planning its work on seven outdoor shadow boxes, which will present society history and be available to visitors 24-7, 365. The themes include the GHS founders and early supporters; our first decade; our very local area; the tri-county region; plans for expansion.

The committee is also planning to renovate the display on the large Natural History wall, to include updating for inclusion of the Cairo fossil finds and the 3-D printing of the fossil in the NYS Museum collection.

Smaller exhibits planned include cultural memorabilia from the Parlman family farm; a cash box from the Broome Center general store; music in rural America; electrical power on area farms, with displays of acetylene gas and Delco systems; Vern Bailey's military discharge papers; vintage clothing from a 7-generation farm; and possibly a genealogical display of the Stryker family researched and created by artist Clover Archer.

Facilities (Mike, Gerry, Val, Vincent Acocella)

Gerry is arranging to meet with an electrician to evaluate possibilities for providing enough light for visitors to get safely to their cars outside the museum area after meetings, especially in the fall and winter months. The Town board has been notified that we are planning to install further lighting outside the

Agricultural shed and pavilion, and to place solar lights temporarily along the drive when evening events are scheduled in or around the museum.

The board approved \$250 for the purchase of outside lighting (motion by Kristen; second by Linda S).

Mike has information for security cameras.

Gift Shop (Christl)

Another 100 copies of the Stein et al.: *The Catskill Fossil Forest* were ordered and arrived. We have sold at least 135 copies of this new book.

Other items have also been ordered to be available for sale at the Holiday Fair.

Marketing

We're hoping to get an article published in our local newspapers each month. Gerry will speak to Susie Walsh about hiring on to write some stories for the papers.

Gerry continues to make event posters, have them printed at Race, and deliver to volunteers in surrounding areas for posting for the public. These areas include Gilboa, Middleburgh, Jefferson, Stamford, Grand Gorge, and Hunter.

Membership (Gerry)

The membership for YTD in	Sept	Oct
Total memberships	354	326
Lifetime memberships †, †	117	117
Annual memberships *, **, ***	237	208
Total households	269	252
Lifetime households	123	128
Annual households	146	124

Programs (Kristen)

Attached to the minutes will be a calendar, to include upcoming activities, so we can (1) plan ahead to apply for grants; (2) assign chairs to head up projects; (3) provide adequate time for the Marketing Committee to plan, project, and produce posters, space ads, and social media; and (4) file required paperwork with the Town to allow GHS to use museum, pavilion, and other parts of Town property.

The board talked about conducting meetings over the winter months via Zoom rather than in person.

Publications (Gerry, Lee)

Lee reported that the next issue of *Catskills Tri-County Historical Views*, due to be published in November 2022, is likely to be the last. After five years and ten issues, production costs have risen and renewals have dropped. These realities and time demands make continuing the publication unrealistic.

We will prepare an expanded newsletter several times a year for our patrons.

Refreshments (Janette)

It would be helpful if the names of those volunteers listed on the circulating list for refreshments could be added to the activities calendar as a helpful reminder of who has taken responsibility for which meeting.

Collection Management (Linda S, Ellen)**Education (Kristen)****Finance (Linda S)****Grant-writing (Linda K, Nelta)****Nominations (Linda K, Kristen)****Policies (Linda S)****Public Relations****New business**

Holiday gifts: The board voted (motion by Linda K; second by Connie) to provide two food gift certificates, of \$150 each, for families who have children enrolled at Gilboa-Conesville Central School. (Note that some students registered at GCCS are not Gilboa residents and some Gilboa residents are registered at other school districts.)

Adjournment: The meeting was adjourned at 4:25 p.m. (motion by Linda K; second by Linda S)

Respectfully submitted,

Ellen Thorn
Board Secretary

**Gilboa Historical Society
Board of Directors
November 30, 2022**

The meeting was called to order at 2:34 p.m.

Present: Lee Hudson, Linda Karlsen, Michael Shiffer, Gerry Stoner, Ellen Thorn, Kristen Wyckoff

Absent: Janette Reynolds, Christl Riedman, Val Riedman, Connie Ruehle, Linda Stratigos; Nelta Miller

President's report (Gerry)

Gerry began the meeting by sharing the news that Linda S's husband, George, died unexpectedly on November 22. They had been married for over four decades. People present expressed both shock and sympathy.

The other news related to a GHS board member is that Kristen and her husband, Walt, are officially retired.

Gerry distributed a list of potential displays and projects for the upcoming year. (More details are included under exhibits, below.) Lee provided details about the Stryker Family genealogical display to be researched and created by artist Clover Archer.

Gerry and Mike have been doing gift shop and other inventories. Gerry distributed inventory worksheets for gift shop items, which will track source, cost, sales, reorder, and profit details.

They have also explored the cartons of blank commemorative plaques that have been in storage. Mike will list the quantities we have available and will get in touch with Kevin, the source in Jefferson who has provided them in the past, to get price structure and specific figures that we can use to prepare a new brochure promoting the sale of plaques. Kristen will check with Linda Newerla for further information and Lee will check her records as well.

The board discussed hiring Shawn Smith as an attorney to work on purchase or lease of Town property. The board voted (motion by Linda K, second by Kristen) to set up a meeting.

Treasurer's report (Linda S)

Linda provided a spreadsheet of board-approved invoices for November, along with a summary of balances for each of the accounts: Checking; Savings; Fundraising; Construction; *Catskill Tri-County Historical Views*; and Juried Foundation funding.

Invoices approved by Board on 11/30/22

Check #	Paid to:	Amount	Notes:
2149	Bernie Carpinelli	450	Docent 8/13-10/8
2150	Sinzia Reese	500	Docent 6/4-9/17
2151	Janette Reynolds	600	Docent 6/5-9/24
2152	Connie Bates	600	Docent 5/29-10/9
2153	NS Sales Tax	42	Adjusted sales tax
Digital	MTC	60	Internet/Phone
Digital	NYSEG	33	Electric
2154	Tag On Line	300	Annual Web hosting
2155	Tri County Spring Issue	993	Spring Issue 272 copies
2156	Amerigas	642	Propane/heat
	Total	4,220	

Opening Balance Checking 11/17	10,789
Our Savings	57,510
Fundraising	4,130
Total	72,429
Construction Fund	385,000
Trii County	10,096

Juried Foundation 2022

Deposit

May	\$1,300
4-May	\$100,000
13-Jun	\$2,500
12-Aug	\$203,000
6-Sep	\$100,000
Total Deposits	\$406,800

Spent

Chamber	\$1,300
Tri County	\$2,500
Cidery	\$3,000
Architect	\$15,000
Total Spent	\$21,800
Balance	\$385,000

Secretary's report (Ellen)

Ellen reported on a correction to the October minutes. The revised minutes were approved (motion by Linda K; second by Lee) and will be distributed.

Fundraising report (Linda K)

Linda K wanted to confirm that all the raffle tickets mailed to the post office box had been collected, with the money to Linda S and the tickets to Linda K. Gerry will check to determine who has the two post office mailbox keys — Linda S, Nelta or Janette?

Grant: Linda K attended the CREATE workshop on October 5 and Gerry and Ellen attended on November 8 — workshop attendance is required to apply for a grant. We're applying for a grant to provide musical performances and to encourage the painting of two-foot squares similar to quilt squares to be auctioned off and hung around town. Grant application deadline is December 15.

Upcoming activities and programs through 2022:

- 12/14 Raffle & Bottle Auction (moved up to the second Wednesday in December); Tony VanGlad will be the auctioneer

Museum Committees

A meeting of the Museum Committees has been postponed until December 10. Redefining and revitalizing the committee will be discussed then. It seems that the museum subcommittees we have can each become a stand-alone committee: Exhibits and displays; Gift shop; Museum operations and staff; and Physical facilities.

Exhibits and displays (Gerry, Lee, Marianne, Kristen, Linda K)

As a significant part of the Society's mission, it is necessary to update, renovate, and create new museum displays to encourage follow-up visits to our natural history and cultural history centers as well as to provide activities, lectures, and other events to share our Gilboa history and encourage community.

Gerry has shared a preliminary list of a dozen displays and projects for Society members to work on that include outdoor shadow boxes, new natural history exhibits, as well as new displays and equipment to further share our heritage.

Kristen talked about making the 2005 documentary video on Gilboa available and Gerry is working with Samantha Clark, who did the original, to get the master file.

Kristen will research a collection of Wyckoff eyewear to see if a viable display can result. Mike has looked into repairing the victrola and is hoping to make it a working display.

The board discussed that it makes sense to hold off on the pinhole camera exhibit until we have good display space in our anticipated gallery addition.

Gift shop (Christl)

Mike and Gerry took a physical inventory and created reorder worksheets for books and for minerals to help keep a handle on gift shop product.

Christl will update the order details as items are purchased.

Lou Mercurio, who maintains the gift shop website, has been given updated information (pictures and text) about current product available.

Newly ordered product will be displayed in the gift shop for sale. American historical toys need to be ordered.

Operations and staff (Nelta)

Docents due payment have been paid through the end of the tour guide season.

Nelta will prepare a final report on the tour guide season, including training and scheduling recommendations.

Physical facilities (Mike, Gerry, Val, Vincent Acocella)

Committee members have been preparing for winter by ensuring that filters are changed, lighting is as good as can be, and that storage is appropriately secure.

Hank Gockel, the electrician, has ordered parts for the outdoor lighting. We're hoping they'll be in place by the December 14 bottle auction.

Marketing

Susie Walsh will not be available to write stories to promote the GHS while she works on her own writing over the next months. We were hoping to get an article published in our local newspapers each week.

Programs (Kristen)

We need to update and circulate a calendar to help us plan ahead to apply for grants; to give Marketing Committee people time to produce posters, space ads, and social media; and to file required paperwork with the Town so GHS can use the museum, pavilion, and other property under the jurisdiction of the Town.

Publications (Gerry, Lee)

Lee reported that there has been active interest in purchasing past issues of *Catskills Tri-County Historical Views*. She has made a list of contents available of all published articles. She has the inventory and will follow up on these orders.

She is also looking into creating a slipcase to hold full sets of individual issues, to be sold as a set.

Shortly after the last scheduled event of the year — the holiday bottle auction — we will work on generating a newsletter to keep in touch with our members and others interested in the Society. We expect to provide an expanded newsletter several times a year for our patrons.

Refreshments (Janette)

Beginning when we reopen in the spring, it would be helpful to maintain a circulating list of the names of those volunteering to provide refreshments for each Program meeting. This way, a reminder could be sent out prior to the meeting of who has taken responsibility for the next meeting.

Collection Management (Linda S, Ellen)**Education (Kristen)****Finance (Linda S)****Grant-writing (Linda K, Nelta)****Membership (Gerry)****Nominations (Linda K, Kristen)****Policies (Linda S)****Public Relations****New Business**

Adjournment: The meeting was adjourned at 4:22 p.m. (motion by Michael; second by Lee)

Next Board meeting: December 28, at 2:30

Respectfully submitted,

Ellen Thorn
Board Secretary

**Gilboa Historical Society
Board of Directors
December 28, 2022**

The meeting was called to order at 2:43 p.m.

Present: Lee Hudson, Linda Karlsen, Christl Riedman (arrived 3:00), Val Riedman (arrived 3:00), Michael Shiffer, Gerry Stoner, Ellen Thorn, Kristen Wyckoff
Not present: Janette Reynolds, Connie Ruelle (tried to join via Zoom), Linda Stratigos; Nelta Miller

President's report (Gerry)

Gerry tried to arrange a Zoom connection for people to attend the board meeting, but was unsuccessful. We'll try again at the February meeting.

Town property: The board voted (motion by Kristen; second by Linda K.) to hire Tal G. Rappleyea as counsel on the issue of Town property purchase or lease. Lee will arrange for him to meet with representatives from the board. Gerry had prepared background details for the lawyer in response to ongoing discussions with the Town. GHS Board members discussed and found it to be a good summary.

Gerry reported that at the Town board meeting early in December, Supervisor Alicia Terry said that Steve Sibbern said the survey map for the GHS property is "high on his radar." Gerry noted that on December 13, he met Sibbern's surveyor on the property!

Treasurer's report (Linda S)

Balances for each account as of **November 30, 2022:**

- Checking (account ending #7602) = \$9,164.53
- Savings (MMA [Construction] (account ending #3502) = \$464,349.03
- Fundraising (checking account ending #2298) = \$5,045.85
- *Catskill Tri-County Historical Views* (account ending #4542) = \$10,079.66

Balances for each account as of **December 20, 2022:**

- Checking (account ending #7602) = \$7,207
- Savings (Money Market [Construction] (account ending #3502) = \$464,349)
- Fundraising (checking account ending #2298) = \$6,565
- *Catskill Tri-County Historical Views* (account ending #4542) = \$8,033

Income for 2022, from sales (\$5,573), donations (\$8,228), membership (\$850), and

fundraising (\$2,028) result in a total of \$16,679. Expenses for 2022 will be allocated to line items in the following categories: Museum; Administrative; Communications; Computers; Programs; Construction; Gift shop; and Grants.

December expenses were presented and approved, including:

Date	Check #	Paid to	Amount	Notes
12/3	2157	Times Journal	162.00	Advertising
12/13	2158	Nelta Miller	390.00	Oct., Nov., Dec.
12/16	2159	Jim's Great American	300.00	Food baskets
12/21	2160	Amerigas	477.40	Propane (heat)
12/21	2161	Dryden Mutual	848.34	Building insurance
		Total	2,177.74	

Michael Shiffer will become Treasurer effective January 1, 2023. The board voted to add Michael as a signer to all Society bank accounts, currently all at NBT Bank in Grand Gorge. Appropriate paperwork will be completed as soon as possible.

Effective January 1, 2023, the Society signatories will be:

- Checking: Michael Shiffer; Linda Stratigos
- Savings: Michael Shiffer; Linda Stratigos
- Fundraising: Linda Karlsen; Michael Shiffer
- Catskill Tri-County *Historical Views* [HV]: Lee Hudson; Michael Shiffer

The HV account will be closed in 2023, with the funds moved into an account for general operations.

There are two U.S. Post Office mailbox keys for each of the two boxes at the Gilboa Post Office. Box 689 is for *Historical Views* and Box 52 is for GHS. The keys for Box 52 are currently with Michael and Gerry.

Linda reiterated that GHS had purchased a computer for the Treasurer's recordkeeping that was cleaned, is available; Michael will consider using it. A box of files, including tax and insurance papers, should also be transferred.

Linda signed letter of agreement with Mostert, Manzanero to file a 2022 CHAR 500 (charities). The cost will be about \$450, which was approved previously.

Secretary's report (Ellen)

Ellen made a correction to the November minutes; the revised minutes were approved (motion by Michael; second by Linda K) and will be posted.

Fundraising report (Linda K)

Linda K reported on the mailing for the raffle gift baskets, which brought in the following amounts:

- Membership dues: \$1,165
- Raffle tickets: \$719
- Current operations: \$155
- Maintenance operations: \$155
- Food basket donations: \$90
- Other: \$30
- Memorials: \$50

The bottle auction event raised \$350.

Subtracting our printing and mailing expenses results in a net of about \$2,200.

Winners of the raffle baskets were two local residents, Megan Buel and Jessy Buel.

Museum Committee

Kristen was unable to attend the December 10 meeting, so Gerry shared a summary of current plans for upcoming displays and projects, along with cost estimates for each.

For Natural History, included are the renovation on the east wall, to represent the new science findings described in the Stein fossil book and our 3D printing of the Eospermatopteris crown housed in the New York State Museum.

For Cultural History, new displays include fire maps of downtown Gilboa Village; video from the 1925 Fox movie featuring the Village and quarry work; an expansion of the Reservoir and Water Supply photos and story; Parliaman family items from last century; cash box and money from a General Store and more appealing display of schoolhouse items, connected to the shop display case; Wyckoff family eyeglass collection; musical and phonographic equipment; and Stryker Family genealogical display created by artist Clover Archer.

At the equipment shed, outside the museum, planned displays include mounting a Juried family two-man saw; and adjacent displays of Delco Battery and Acetylene Gas systems.

At the pavilion, we plan to build a Little Free Library that will also serve to protect the chairs we store outdoors.

On the porch, we plan to mount seven outdoor shadow boxes to display some of the history of the village and the society, which can be viewed even when the museum facilities are closed, to entice visitors to return when we are open. We're also hoping to arrange for tour guides to be reachable by phone for drop-in guests or future guided tours.

The board reiterated that some exhibits must be rotated to encourage visitors to have reason for return visits to the museum and to be able to expand museum holdings for display when space is limited. It's possible that some displays may be moved to alternative locations after being located in prime exhibit space.

Gift shop (Christl)

Operations and staff (Nelta)

Physical facilities (Mike, Gerry, Val, Vincent Acocella)

Hank Gockel, the electrician, was able to install the additional outdoor lighting in advance of the December 14 bottle auction.

Marketing

Programs (Kristen)

The Town requires us to fill out Facilities Use forms for use of the museum, pavilion, and other property under the jurisdiction of the Town. Gerry has these completed for events currently anticipated and will submit these to the Town Clerk's office the first week in January.

Publications (Gerry, Lee)

Refreshments (Janette)

Janette will ask members to volunteer to provide refreshments for each Program meeting, which will result in a list of the names to be circulated.

Collection Management (Linda S, Ellen)

Education (Kristen)

Finance (Linda S)

Grant-writing (Linda K, Nelta)

Membership (Gerry)

Nominations (Linda K, Kristen)

Policies (Linda S)

Public Relations

New Business

Adjournment: The meeting was adjourned at 4:25 p.m. (motion by Christl; second by Kristen)

Next Board meeting: January 25, at 2:30. Attending via Zoom will be an alternative to physically traveling to the museum.

Respectfully submitted,

Ellen Thorn
Board Secretary