

**Gilboa Historical Society
Board of Directors
February 26, 2022**

The meeting was called to order at 11:04 a.m.

Present: Lee Hudson, Linda Karlsen, Christl Riedman, Val Riedman, Connie Ruehle, Gerry Stoner, Linda Stratigos; Nelta Miller

Discussions with Town board

Linda S and Lee discussed with the GHS board their February 16 meeting with Alicia Terry, who agreed with the changes on Lee's version of the lease and said she'd forward it to the Town attorney and then to the Town board members. She thought it described the future relationship between the town and GHS well.

Alicia also talked about developing a walking path between the Museum, the Cidery, and Nickerson's, and was positive, upbeat and excited about moving us forward. (There was concern about using the discontinued section of Stryker Road due to liability issues.)

Connie motioned to approve Linda's report; Linda K. seconded; passed.

Discussions related to construction

Prior to discussion with Rich Tate, Lee summarized Nick's proposed new addition:

"The 24' x 28' upper level will connect to the main building through the doorway in the fossil area currently used for disability access. The wraparound access ramp will be moved to east side.

The lower level should be accessible "from both outside and inside. This requires a driveway connection to the lower level and is something to be resolved."

This results in (1) an upper level of 672 sq. ft.; (2) a 10 ft. covered deck of 240 sq. ft.; (3) a ramp for disabled patrons (some covered by deck overhang); and (4) a lower level of 672 sq. ft.

The upper level will primarily be used as a meeting room and gallery, with entry from the Natural History museum. A small galley kitchen will accommodate refreshments/storage of serving items, and a sink. The walls can be used for special exhibits/art, etc., including clerestory windows along northwest side to allow for maximum wall space. Acoustics are important and the space will be hard-wired for sound system.

The lower level will primarily accommodate Special Collections/Collections Storage — space with quality utility, waterproof flooring (like the History Center),

a corner drain for dehumidifier, thermostat controlled as separate zone, and very good lighting.

Discussion included the following topics: (1) a lift or other economical elevator; (2) grant money for long-term maintenance; (3) whether access to the History Center basement would be directly from the new basement under the Gallery or via the current outside double doors; (4) office space would be retrofitted in the History Center basement; (5) as part of the new construction, adjustments to current structures would be made by the contractor — relocation or installation of smoke alarms and other warning systems; access to the attic above the Natural History museum; interior access to the bell mechanism to avoid the replacement of rope, etc. Suggestions needed from everyone.

Rich shared a sketch that he had received from Nick.

Rich volunteered to make a site inspection, work up a floor plan, site plat, and list of code requirements that would be relevant. He plans to get back with these materials and meet with the committee before the end of March.

Linda K moved to approve Rich's suggestions; Lee seconded; and the motion was passed.

President's report (Gerry)

Gerry reminded board members that no food should be left in the building as an attraction for rodents.

Gerry asked the board to send him ideas for inclusion in a Spring Newsletter.

Gerry handed out drafts of minutes for the General Meetings for November 17, 2021, and December 15, 2021.

The motion to approve the president's report was made by Christl; second by Connie; and passed by the board.

Treasurer's report (Linda S)

Linda S reported that with our financial history, we must upgrade our reporting from an E-Z tax report. This requires more accounting reports, so Linda has contracted with Anthony Manzanero, Tax Preparer/CPA to handle this work.

Linda presented the year-end profit-and-loss figures for 2021. While not a blockbuster year, we did have income in excess of budget, and expenses were kept within bounds.

Linda also presented the budget for 2022 (to be reviewed monthly to make sure we stay on the positive side of revenue), and a list of checks written.

Linda provided spreadsheets for January and February bills paid; the board did not meet in January. Both monthly reports follow.

Invoices approved by Board on January Bills

To	For	Amount	Check #	Date Paid	Notes
NYCON	Annual Dues	\$60.00	2290	21-Jan	
Mohawk	New Thermostat	\$312.87	2291	23-Jan	
Nelta	December	\$180.00	2293	12-Jan	
Amerigas	December 14 delivery	\$545.75	2294	12-Jan	
Generic Compositors	New Light sockets for pavilion	\$127.00	2295	12-Jan	reimburse Joe
Linda Stratigos	Travelers Building Insurance	\$860.00	2296	12-Jan	reimburse Linda
Schoharie Old Fort Museum	Donation?	\$60.00			?
MTC	phone/internet	\$59.00			
		\$2,204.62			

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 Invoices approved by Board on February 26, 2022 Bills

To	For	Amount	Notes	Check #	Date Paid
MTC	phone/internet	\$59.00		electronic	23-Feb
Amerigas	Propane	\$383.99		2296	13-Feb
Amerigas	Propane	\$551.87		2297	21-Feb
Town of Gilboa**	Mohawk reimbursement	\$514.87		2298	21-Feb
		\$1,450.73			
Total		\$2,960.46			

** Mohawk reimbursed us \$451.87 (they were supposed to have reimbursed the town) I deposited that check and then paid the Town \$514.87 for \$312.87 thermostat. \$139. the town paid which was not a bill but an estimate and then paid town \$63.00 for filters they'd paid for.

The motion to approve the Treasurer's report was made by Lee; second by Connie; and passed by the board.

Fundraising Committee (Linda K)

Upcoming activities and meetings:

- 4/20 General meeting
- 5/18 General meeting (John Duda on Personal Post Cards of 1900–1920)
- 6/12 Gilboafest, with visit from 1903 Road Rally
- 6/15 Shopping bag auction (recommend people to donate their crafts)
- 7/20 Field trip to the Rockland Cider Works — Upstate (“the Cidery”)
- 7/31 Psychic Fair I (rain date 8/7)
- 8/17 Ice Cream Social, with music by The FisherCats
- 9/11 Psychic Fair II (rain date 9/18)
- 9/21 General meeting
- 10/19 General meeting
- 11/13 Holiday Fair
- 11/11 National Fossil Day
- 11/16 General meeting
- 12/14 Raffle & Bottle Auction (Tony VanGlad as auctioneer)

Gift Shop Committee (Nelta)

- *Budget*: There is money in the budget for 2022 to purchase new or replacement merchandise; Linda S and Nelta will aim at economic purchases and order appropriate quantities to avoid overstocks at year's end.
- *Gift shop committee*: Nelta plans to host a meeting of an expanded Gift Shop committee early in 2022.
- *Tee shirts*: While there are overstocks of some tees that are not selling, patrons and tour guides have asked for different tees. We need to research online companies for competitive pricing, for saleable products (100% cotton), and in quantities appropriate for our gift shop. Nelta is searching for on-demand printers of 100% cotton tees. (There was also discussion of cooperative T-shirts with really local venues — e.g., a Psychic Trail tee advertising Zadock Pratt and Gilboa Museums, NYPA, and Best House advertised on the back. However, this was considered to be an outreach effort more in tune with the Fundraising Committee and sold at psychic fairs or Gilboa Fest.
- *Silver Forest jewelry*: Nelta will remove these items and explore ways of returning them or remaindering them stock. They could possibly be used as items in the June Shopping Bag Auction.
- *Youth educational program*: Nelta wants to apply for another CREATE grant for youngsters.

The motion to approve Nelta's report was made by Lee; second by Connie; and passed by the board.

Membership Committee (Gerry)

The membership list for February was emailed to the board prior to the meeting.

New business

Dates for board meetings: While all current board members are retired, that may not always hold or be true for committee members. Shall we try moving meetings from Saturday mornings to the second Wednesday of the month at 1:30?

Adjournment: The meeting was adjourned at 1:55 p.m. (motion by Linda K; second by Connie).

Respectfully submitted,

Ellen Thorn

Based on notes from Gerry