

**Gilboa Historical Society
Board of Directors
November 30, 2022**

The meeting was called to order at 2:34 p.m.

Present: Lee Hudson, Linda Karlsen, Michael Shiffer, Gerry Stoner, Ellen Thorn, Kristen Wyckoff

Absent: Janette Reynolds, Christl Riedman, Val Riedman, Connie Ruehle, Linda Stratigos; Nelta Miller

President's report (Gerry)

Gerry began the meeting by sharing the news that Linda S's husband, George, died unexpectedly on November 22. They had been married for over four decades. People present expressed both shock and sympathy.

The other news related to a GHS board member is that Kristen and her husband, Walt, are officially retired.

Gerry distributed a list of potential displays and projects for the upcoming year. (More details are included under exhibits, below.) Lee provided details about the Stryker Family genealogical display to be researched and created by artist Clover Archer.

Gerry and Mike have been doing gift shop and other inventories. Gerry distributed inventory worksheets for gift shop items, which will track source, cost, sales, reorder, and profit details.

They have also explored the cartons of blank commemorative plaques that have been in storage. Mike will list the quantities we have available and will get in touch with Kevin, the source in Jefferson who has provided them in the past, to get price structure and specific figures that we can use to prepare a new brochure promoting the sale of plaques. Kristen will check with Linda Newerla for further information and Lee will check her records as well.

The board discussed hiring Shawn Smith as an attorney to work on purchase or lease of Town property. The board voted (motion by Linda K, second by Kristen) to set up a meeting.

Treasurer's report (Linda S)

Linda provided a spreadsheet of board-approved invoices for November, along with a summary of balances for each of the accounts: Checking; Savings; Fundraising; Construction; *Catskill Tri-County Historical Views*; and Juried Foundation funding.

Invoices approved by Board on 11/30/22

Check #	Paid to:	Amount	Notes:
2149	Bernie Carpinelli	450	Docent 8/13-10/8
2150	Sinzia Reese	500	Docent 6/4-9/17
2151	Janette Reynolds	600	Docent 6/5-9/24
2152	Connie Bates	600	Docent 5/29-10/9
2153	NS Sales Tax	42	Adjusted sales tax
Digital	MTC	60	Internet/Phone
Digital	NYSEG	33	Electric
2154	Tag On Line	300	Annual Web hosting
2155	Tri County Spring Issue	993	Spring Issue 272 copies
2156	Amerigas	642	Propane/heat
	Total	4,220	

Opening Balance Checking 11/17	10,789
Our Savings	57,510
Fundraising	4,130
Total	72,429
Construction Fund	385,000
Trii County	10,096

Juried Foundation 2022

Deposit

May	\$1,300
4-May	\$100,000
13-Jun	\$2,500
12-Aug	\$203,000
6-Sep	\$100,000
Total Deposits	\$406,800

Spent

Chamber	\$1,300
Tri County	\$2,500
Cidery	\$3,000
Architect	\$15,000
Total Spent	\$21,800
Balance	\$385,000

Secretary's report (Ellen)

Ellen reported on a correction to the October minutes. The revised minutes were approved (motion by Linda K; second by Lee) and will be distributed.

Fundraising report (Linda K)

Linda K wanted to confirm that all the raffle tickets mailed to the post office box had been collected, with the money to Linda S and the tickets to Linda K. Gerry will check to determine who has the two post office mailbox keys — Linda S, Nelta or Janette?

Grant: Linda K attended the CREATE workshop on October 5 and Gerry and Ellen attended on November 8 — workshop attendance is required to apply for a grant. We're applying for a grant to provide musical performances and to encourage the painting of two-foot squares similar to quilt squares to be auctioned off and hung around town. Grant application deadline is December 15.

Upcoming activities and programs through 2022:

- 12/14 Raffle & Bottle Auction (moved up to the second Wednesday in December); Tony VanGlad will be the auctioneer

Museum Committees

A meeting of the Museum Committees has been postponed until December 10. Redefining and revitalizing the committee will be discussed then. It seems that the museum subcommittees we have can each become a stand-alone committee: Exhibits and displays; Gift shop; Museum operations and staff; and Physical facilities.

Exhibits and displays (Gerry, Lee, Marianne, Kristen, Linda K)

As a significant part of the Society's mission, it is necessary to update, renovate, and create new museum displays to encourage follow-up visits to our natural history and cultural history centers as well as to provide activities, lectures, and other events to share our Gilboa history and encourage community.

Gerry has shared a preliminary list of a dozen displays and projects for Society members to work on that include outdoor shadow boxes, new natural history exhibits, as well as new displays and equipment to further share our heritage.

Kristen talked about making the 2005 documentary video on Gilboa available and Gerry is working with Samantha Clark, who did the original, to get the master file.

Kristen will research a collection of Wyckoff eyewear to see if a viable display can result. Mike has looked into repairing the victrola and is hoping to make it a working display.

The board discussed that it makes sense to hold off on the pinhole camera exhibit until we have good display space in our anticipated gallery addition.

Gift shop (Christl)

Mike and Gerry took a physical inventory and created reorder worksheets for books and for minerals to help keep a handle on gift shop product.

Christl will update the order details as items are purchased.

Lou Mercurio, who maintains the gift shop website, has been given updated information (pictures and text) about current product available.

Newly ordered product will be displayed in the gift shop for sale. American historical toys need to be ordered.

Operations and staff (Nelta)

Docents due payment have been paid through the end of the tour guide season.

Nelta will prepare a final report on the tour guide season, including training and scheduling recommendations.

Physical facilities (Mike, Gerry, Val, Vincent Acocella)

Committee members have been preparing for winter by ensuring that filters are changed, lighting is as good as can be, and that storage is appropriately secure.

Hank Gockel, the electrician, has ordered parts for the outdoor lighting. We're hoping they'll be in place by the December 14 bottle auction.

Marketing

Susie Walsh will not be available to write stories to promote the GHS while she works on her own writing over the next months. We were hoping to get an article published in our local newspapers each week.

Programs (Kristen)

We need to update and circulate a calendar to help us plan ahead to apply for grants; to give Marketing Committee people time to produce posters, space ads, and social media; and to file required paperwork with the Town so GHS can use the museum, pavilion, and other property under the jurisdiction of the Town.

Publications (Gerry, Lee)

Lee reported that there has been active interest in purchasing past issues of *Catskills Tri-County Historical Views*. She has made a list of contents available of all published articles. She has the inventory and will follow up on these orders.

She is also looking into creating a slipcase to hold full sets of individual issues, to be sold as a set.

Shortly after the last scheduled event of the year — the holiday bottle auction — we will work on generating a newsletter to keep in touch with our members and others interested in the Society. We expect to provide an expanded newsletter several times a year for our patrons.

Refreshments (Janette)

Beginning when we reopen in the spring, it would be helpful to maintain a circulating list of the names of those volunteering to provide refreshments for each Program meeting. This way, a reminder could be sent out prior to the meeting of who has taken responsibility for the next meeting.

Collection Management (Linda S, Ellen)**Education (Kristen)****Finance (Linda S)****Grant-writing (Linda K, Nelta)****Membership (Gerry)****Nominations (Linda K, Kristen)****Policies (Linda S)****Public Relations****New Business**

Adjournment: The meeting was adjourned at 4:22 p.m. (motion by Michael; second by Lee)

Next Board meeting: December 28, at 2:30

Respectfully submitted,

Ellen Thorn
Board Secretary