

**Gilboa Historical Society
Board of Directors
December 28, 2022**

The meeting was called to order at 2:43 p.m.

Present: Lee Hudson, Linda Karlsen, Christl Riedman (arrived 3:00), Val Riedman (arrived 3:00), Michael Shiffer, Gerry Stoner, Ellen Thorn, Kristen Wyckoff
Not present: Janette Reynolds, Connie Ruelle (tried to join via Zoom), Linda Stratigos; Nelta Miller

President's report (Gerry)

Gerry tried to arrange a Zoom connection for people to attend the board meeting, but was unsuccessful. We'll try again at the February meeting.

Town property: The board voted (motion by Kristen; second by Linda K.) to hire Tal G. Rappleyea as counsel on the issue of Town property purchase or lease. Lee will arrange for him to meet with representatives from the board. Gerry had prepared background details for the lawyer in response to ongoing discussions with the Town. GHS Board members discussed and found it to be a good summary.

Gerry reported that at the Town board meeting early in December, Supervisor Alicia Terry said that Steve Sibbern said the survey map for the GHS property is "high on his radar." Gerry noted that on December 13, he met Sibbern's surveyor on the property!

Treasurer's report (Linda S)

Balances for each account as of **November 30, 2022:**

- Checking (account ending #7602) = \$9,164.53
- Savings (MMA [Construction] (account ending #3502) = \$464,349.03
- Fundraising (checking account ending #2298) = \$5,045.85
- *Catskill Tri-County Historical Views* (account ending #4542) = \$10,079.66

Balances for each account as of **December 20, 2022:**

- Checking (account ending #7602) = \$7,207
- Savings (Money Market [Construction] (account ending #3502) = \$464,349)
- Fundraising (checking account ending #2298) = \$6,565
- *Catskill Tri-County Historical Views* (account ending #4542) = \$8,033

Income for 2022, from sales (\$5,573), donations (\$8,228), membership (\$850), and

fundraising (\$2,028) result in a total of \$16,679. Expenses for 2022 will be allocated to line items in the following categories: Museum; Administrative; Communications; Computers; Programs; Construction; Gift shop; and Grants.

December expenses were presented and approved, including:

Date	Check #	Paid to	Amount	Notes
12/3	2157	Times Journal	162.00	Advertising
12/13	2158	Nelta Miller	390.00	Oct., Nov., Dec.
12/16	2159	Jim's Great American	300.00	Food baskets
12/21	2160	Amerigas	477.40	Propane (heat)
12/21	2161	Dryden Mutual	848.34	Building insurance
		Total	2,177.74	

Michael Shiffer will become Treasurer effective January 1, 2023. The board voted to add Michael as a signer to all Society bank accounts, currently all at NBT Bank in Grand Gorge. Appropriate paperwork will be completed as soon as possible.

Effective January 1, 2023, the Society signatories will be:

- Checking: Michael Shiffer; Linda Stratigos
- Savings: Michael Shiffer; Linda Stratigos
- Fundraising: Linda Karlsen; Michael Shiffer
- Catskill Tri-County *Historical Views* [HV]: Lee Hudson; Michael Shiffer

The HV account will be closed in 2023, with the funds moved into an account for general operations.

There are two U.S. Post Office mailbox keys for each of the two boxes at the Gilboa Post Office. Box 689 is for *Historical Views* and Box 52 is for GHS. The keys for Box 52 are currently with Michael and Gerry.

Linda reiterated that GHS had purchased a computer for the Treasurer's recordkeeping that was cleaned, is available; Michael will consider using it. A box of files, including tax and insurance papers, should also be transferred.

Linda signed letter of agreement with Mostert, Manzanero to file a 2022 CHAR 500 (charities). The cost will be about \$450, which was approved previously.

Secretary's report (Ellen)

Ellen made a correction to the November minutes; the revised minutes were approved (motion by Michael; second by Linda K) and will be posted.

Fundraising report (Linda K)

Linda K reported on the mailing for the raffle gift baskets, which brought in the following amounts:

- Membership dues: \$1,165
- Raffle tickets: \$719
- Current operations: \$155
- Maintenance operations: \$155
- Food basket donations: \$90
- Other: \$30
- Memorials: \$50

The bottle auction event raised \$350.

Subtracting our printing and mailing expenses results in a net of about \$2,200.

Winners of the raffle baskets were two local residents, Megan Buel and Jessy Buel.

Museum Committee

Kristen was unable to attend the December 10 meeting, so Gerry shared a summary of current plans for upcoming displays and projects, along with cost estimates for each.

For Natural History, included are the renovation on the east wall, to represent the new science findings described in the Stein fossil book and our 3D printing of the Eospermatopteris crown housed in the New York State Museum.

For Cultural History, new displays include fire maps of downtown Gilboa Village; video from the 1925 Fox movie featuring the Village and quarry work; an expansion of the Reservoir and Water Supply photos and story; Parliaman family items from last century; cash box and money from a General Store and more appealing display of schoolhouse items, connected to the shop display case; Wyckoff family eyeglass collection; musical and phonographic equipment; and Stryker Family genealogical display created by artist Clover Archer.

At the equipment shed, outside the museum, planned displays include mounting a Juried family two-man saw; and adjacent displays of Delco Battery and Acetylene Gas systems.

At the pavilion, we plan to build a Little Free Library that will also serve to protect the chairs we store outdoors.

On the porch, we plan to mount seven outdoor shadow boxes to display some of the history of the village and the society, which can be viewed even when the museum facilities are closed, to entice visitors to return when we are open. We're also hoping to arrange for tour guides to be reachable by phone for drop-in guests or future guided tours.

The board reiterated that some exhibits must be rotated to encourage visitors to have reason for return visits to the museum and to be able to expand museum holdings for display when space is limited. It's possible that some displays may be moved to alternative locations after being located in prime exhibit space.

Gift shop (Christl)

Operations and staff (Nelta)

Physical facilities (Mike, Gerry, Val, Vincent Acocella)

Hank Gockel, the electrician, was able to install the additional outdoor lighting in advance of the December 14 bottle auction.

Marketing

Programs (Kristen)

The Town requires us to fill out Facilities Use forms for use of the museum, pavilion, and other property under the jurisdiction of the Town. Gerry has these completed for events currently anticipated and will submit these to the Town Clerk's office the first week in January.

Publications (Gerry, Lee)

Refreshments (Janette)

Janette will ask members to volunteer to provide refreshments for each Program meeting, which will result in a list of the names to be circulated.

Collection Management (Linda S, Ellen)

Education (Kristen)

Finance (Linda S)

Grant-writing (Linda K, Nelta)

Membership (Gerry)

Nominations (Linda K, Kristen)

Policies (Linda S)

Public Relations

New Business

Adjournment: The meeting was adjourned at 4:25 p.m. (motion by Christl; second by Kristen)

Next Board meeting: January 25, at 2:30. Attending via Zoom will be an alternative to physically traveling to the museum.

Respectfully submitted,

Ellen Thorn
Board Secretary