

**Gilboa Historical Society  
Board of Directors  
October 25, 2023**

President Gerry Stoner called the meeting to order at 12:55 p.m. Lee Hudson, Linda Karlsen, Christl Riedman, Val Riedman, Paul Russell, Michael Shiffer, Gerry Stoner, Linda Stratigos (left 2:30), Ellen Thorn, and Kristen Wyckoff were present.

Ballots were distributed to Board members for the election of Officers. The current Officers were re-elected for one-year terms: President: Gerry; Vice-President: Kristen; Treasurer: Michael; Secretary: Ellen.

### **Discussions relating to property transfer and construction**

Town Supervisor Alesia Terry had reported at the October Town board meeting that pertinent paperwork had been given to the Town's attorney, Joann Crum, to be shared with the GHS attorney, Tal Rappleyea. We have not yet received appropriate paperwork from Rappleyea. The board suggests that Gerry ask Terry to have both lawyers copy both Terry and him when transmitting correspondence so we know whether there's action or a need to follow up.

Linda S was to meet with the builder, Rich Tate, before this board meeting, but it was postponed to next week. She will forward suggestions and our preferences to the builder and the architect.

Gerry confirmed that we do not yet have keys for the basement storage space we will be getting from the Town once its files are completely removed.

### **President's report**

Gerry congratulated the three incumbent directors — Christl, Gerry, and Linda S — who were each re-elected to the board for a three-year term.

The bylaws were revised and approved by Society members attending the October Annual meeting. Gerry suggested it might be useful to tweak two of the committee descriptions in Article VI. As changed, an Exhibits Committee was described as separate from the Museum Committee; and the Facilities Committee was also made separate from, rather than subsumed by, the Museum Committee. The board voted (motion by Michael; second by Gerry) to accept the new wording.

Gerry reported that at the Annual meeting, members discussed when events and programs should be held and suggested that daytime and weekends may sometimes be more appropriate than weekend evenings. Zoom meetings may also be considered. The board agreed that Programs or Events could be scheduled for weekends or as otherwise appropriate (motion by Michael; second by Ellen).

Gerry reported that he and Lee attended the Town's budget workshop and requested an increase in the Town's financial support of the Society (from \$1,500 to \$7,500). The Town will take it under advisement.

Gerry reported on the very exciting visit earlier this month from the film crew from Montreal that interviewed Kristen for its episode on the Devonian Period and Gilboa's fossils. It's expected to be televised in Canada, in both French and English. This might be an ideal program for us to use to open the museum next spring!

## Secretary's report

Ellen had prepared and distributed minutes from the September board meeting on October 5 and minutes from the Annual meeting on October 23 for review, approval, and posting. The board voted to approve the minutes (motion by Michael; second by Linda S).

Ellen continues to update the working calendar of meetings, events and activities as details are fed to her.

## Treasurer's report

Michael provided the NBT bank statement balances ending September 30, 2023.

- |  |                     |
|--|---------------------|
| • Checking (account ending #7602)                                    | \$ 12,306.48        |
| • Savings (MMA account ending #3502)                                 | \$ 34,810.17        |
| • <i>Catskill Tri-County Historical Views</i> (account ending #4542) | \$ 8,306.09         |
| • Fundraising (checking account ending #2298)                        | \$ <u>2,550.87</u>  |
|  | <b>\$ 57,973.61</b> |

In addition, the bank has CDs as a building fund:

- |                              |                     |
|------------------------------|---------------------|
| • CD 9349 matures 12/23/2023 | \$409,979.03        |
| • CD 0290 matures 1/9/2024   | \$ <u>51,080.84</u> |
|                              | <b>\$461,059.87</b> |

Interest earned, year-to-date (through September) on MMA #3502 = \$421.70.

Michael supplied a year-to-date P&L report, through the same period as the bank statement. Total income through September 2023 was \$60,826.90. Total expense through September 2023 was \$29,643.18, resulting in a net income of \$31,183.72. (The most recent budget draft projects an annual income of \$69,000 and an annual expense of \$35,153.)

In response to Michael's request about who wants to receive the monthly P&L reports he gets from the bookkeeper, all present but Linda K said they want to receive them electronically.

The board proposed moving the heating service from Amerigas to Sunrise propane.

The board accepted the Treasurer's report (motion by Ellen; second by Kristen).

## **Committees reporting**

Gerry expressed the importance of having the committees move forward with their tasks in order for the Society to make significant progress toward its purpose of collecting, preserving, and sharing its historic traditions and records.

### **Archives and Collection Management**

Kristen will search for her copies of gift and loan forms to be added to the committee's paperwork.

Committee members look forward to having a secure space for storing and protecting its archival papers and collection.

### **Bylaws**

Revised bylaws will be posted to the website and made available for anyone requesting them.

### **Exhibits**

Lee, Kristen, Maryann Neuber are the basis of this committee, which is no longer a subset of the Museum committee.

Ellen mentioned there have been several displays in the works for a while: the new display for the science wall that Kristen and Gerry have been working on, based on content from Stein's book and which will include the 3D printing of the fossil owned by the NY State Museum; a display of items from the Parlman family farm, including a christening gown; the money draw found in the Clapper display case, along with samples of bills and coins.

### **Facilities**

Paul and Michael are the basis of this committee, which is no longer a subset of the Museum committee.

### **Finance**

Nelta, Michael, and Gerry will be the basis of this committee.

All inventory items need a price.

Linda K will gather details about the inventory program Susan Miller uses for her shop.

### **Fundraising**

The 50-50 raffle raised \$270, half of which was given to David and Joyce Barber of Hobart.

Linda K supplied the details for the raffle tickets and cover letter for the holiday baskets, and Gerry will lay out and print the items and labels for the mailing. Copies of the brochure about purchasing plaques will be included in the mailing. Linda K will schedule a stuffing session for preparing and mailing the envelopes.

A fundraising event suggested at the Annual meeting was to hold a soup sale. The idea is appealing, and we decided to consider it in the future.

### **Membership**

Gerry distributed an up-to-date membership report.

Total memberships	300
Total lifetime memberships †, ††	126
Total annual memberships *, **, ***	174
Total households	238
Total lifetime households	131
Total annual households	107

### **Publications**

There's encouragement to create a short newsletter like the one Linda S once did, to be sent to the membership two or three times a year and to contain Society news. Unlike the 40-page Quarterlies and the 80-page Tri-County Historical Views, which included local history essays and reports, this would only include Society business and activities.

### **Programs**

The entire board is encouraged to present suggestions for future programs.

### **Strategic planning**

This committee will take on grant writing responsibility.

Gerry was notified that CREATE grant submissions will be requested in the early months of 2024 and be awarded around April 2024. Gerry will forward any further details he receives.

**Adjournment:** The meeting was adjourned at 3:00 p.m. (motion by Kristen; second by Michael).

### **Upcoming meetings**

**Wednesday, November 29, 1 p.m.:** Board meeting (note delayed date)

Respectfully submitted,

Ellen Thorn  
Board Secretary